

Monday, May 12, 2025: BWNA Board Meeting Agenda
Sylvan Learning Center, 4300 N.E. Fremont St. (or via Zoom)

Welcome & Introductions (President Al Ellis)

- 1) Board members present: Al Ellis, President, Patti Koehler, Secretary, Karla Lenox, Treasurer, Patty Nelson, Immediate Past President. At Large Board Members; Tom Cuppernull, Angela Frome, Rob Lee, Colin O'Neill, Tim Root, John Sandie, Susan Trabucco, Crystal Grainger
- 2) Board members with excused absences: David Knowles, Tim Gillespie, Aaron Breakstone
- 3) Neighbors: Jim Karlock
- 4) Guests: Tom Jarvis, Community Engagement Manager for State Representative Thuy Tran

Association Meeting and Governance Items

- 1) Approval of Meeting Agenda (Al): Unanimous approval of agenda
- 2) Approval of April 14th Board Meeting minutes as amended (Patti Koehler): John moved, Angela seconded, unanimous approval
- 3) Treasurer's Report as of 4/30/25: (Karla Lenox):
 - a.) cash in checking account: \$26,302.16, cash in new Bank account: \$100.00
 - b.) cash in Venmo account: \$499.43, cash in new Venmo account: \$100.00
 - c.) outstanding bills: \$56.99 to Angela for flags. Our Printing bill is unclear at this time but believe it will be \$2,446. Several payments to Susan totaling \$93.57 (\$31.57 for printing Doug Decker signs, \$26.50 for our new email system, Mail Chimp and \$35.50 for spring cleaning flyers). \$500 to John for payment to the city for Movie in the Park bill. \$101.14 to Patti for Flags on Fremont project.
 - d.) update on checking account matter involving NECN: New accounts have been set up, money will all be transferred after outstanding bills are paid.
 - e.) 2025-26 Proposed fiscal budget: Karla explained that a couple of years ago, when our fund balance was over \$30,000, we agreed to draw down our balance and this is our second year of doing that. In the 2024-25 adopted budget we anticipated drawing down just over \$4000. Our calendar year ends in June, it is anticipated that we will actually draw down about \$3,400. In the 2025-26 budget we're estimating a draw down of \$4,100. We adopted a policy in January of 2023 to keep six months worth of expenses in our fund balance (which comes to \$11,003.44). That leaves about \$14,000 that we can draw down until we reach that number. If we continue to draw at rate of \$4,000 a year, we have about three years to reach that number at which time we have to increase our income or stop doing events that cost money. Karla explained the six month reserve number was recommended by CNN. When asked about specific line items, Karla explained that the 24-25 budget for fundraising income reflected money raised from the Garden and Art Tour. Donations income came from three places, Pfriem Beer donated \$500 for the street party, donations were taken at Doug Deckers talk and a donation from the street painting event. Under Expenses, Charity includes the donations we gave to the schools. Karla stated she decreased our expense for charity to \$1,000 for the upcoming year as we are not doing the Garden and Art Tour this year. The \$7,100 Community Events budget for this year was a number provided by John for upcoming events. Karla continued to use the \$2,022 cost for newsletter printing but asked Susan if prices were going to go up. Susan reported that she did not know at this time. Karla renamed some expenses going forward. Computer will now be Communications which will cover website and email fees. She added a Meetings expense line which will cover Zoom and transcription service fees. Dropbox fees will now go into the newsletter expenses as we had to change from a free Dropbox account when the Newsletter was added. Newsletter fees also include their Adobe Create Suite, their style book and office expenses. Lastly, she renamed

CNN funding to Coalition Funding. This year we received \$1000 but going forward we do not anticipate funding next year.

This is a tentative budget that will need to be voted on in June. A discussion was held regarding where ongoing expenses for maintenance of projects such as Flags on Fremont or Street painting will go and what that line item will be called. No agreement was reached at this time, Al asked people to email suggestions.

- 4.) Northeast Coalition of Neighborhoods (NECN) update (Patty Nelson): No report as Patty was out of town for the last meeting.
- 5.) Adding webmaster/e-blaster Matt Grainger & committee chair Mary Roney to e-mail list (Al)
Unanimous agreement that Matt and Mary be added to the group Board email list.
- 6.) Tommy Jarvis, aide to State Rep Thuy Tran: Tommy introduced himself, he moved here 20 years ago from CA and lives in the Rose City Park Neighborhood. He and his wife are foster parents. He previously volunteered with a local anti trafficking organization, and now works part time with Rep Tran. She is busy with the current session but she hopes to come in the future. His role is community engagement, helping out however is needed. Working to get the word out that whether it's an immigration issue or a state department level issue, he and Rep Tran would like to hear about it. Crystal asked Tommy what feedback Rep. Tran would like to hear and what topic's she is concerned about. Tommy stated housing was of importance as well as anti-trafficking legislation but anything and everything affecting our neighborhood. If she cannot address it on a statewide level she can reach out to her counterparts at the county or city level. Jim Karlock questioned whether increasing density would actually attack the actual cause of housing costs which he linked to Oregon's urban growth boundary. Al advised Jim to take that issue up with Tommy or Rep. Tran at another time. Rep. Tran holds an open town hall meeting the first Friday of every month at Rose City Vision Care, 4526 NE Sandy Blvd at 5:30pm. Tommy's contact information is tommy.jarvis@oregonlegislature.gov or tommycj Jarvis@gmail.com
- 7.)Speaker Requests:
 1. An Bui, Multnomah County Chair Jessica Pederson's Constituent Relations and Communications Liaison sent a letter to all neighborhood association presidents to introduce himself and be informed about what's happening in the neighborhood and around the county. Following discussion it was agreed to extend an invitation for June or July.
 2. Linda Fahrenkopt with "Store to Door" requests an opportunity to speak. A non-profit that shops and delivers for homebound seniors with disabilities.
Angie states the Community for Positive Aging uses their services a lot and spoke highly of them. Following discussion it was decided to have a senior focused event at some future date. Al asked the Events committee to discuss and organize.
 3. Assisted Living Magazine asked to be added to our Community Resource's Page. Following discussion we agreed to not add as they are a for profit organization.
 4. Angie suggested adding contact information to our Community Resources Page about an organization called HOPE, a religious based resource providing help to those in need. Following discussion this was put on hold, as we consider any possible legal liabilities associated with its religious mission statement.
 5. Angie suggested adding Community for Positive Aging to our Community Resources page. This received unanimous approval.
 6. Kristin Boggs, Camp Operations Coordinator for Pedalheads asked for BWNA publicity in the newsletter linked to a QR code. A \$25 donation to BWNA should someone sign up using the code. Following discussion a motion was made to deny the request, all but one voted against the motion..

Outstanding Action Items and Committee/Team Updates

- 1) Events Committee (John Sandie); German-American Society (Patti); Fremont Fest (Al): John reviewed upcoming events. MOVIE IN THE PARK: John moved and Patti seconded a request for \$1600 for Movie in the Park. Following discussion the motions was approved unanimously. The POLLINATOR TALK at the Mule Bar brought in 35 people. The feedback from the people at Mule Bar was positive. SPRING CLEAN-UP scheduled for June 13th. BLOCK PARTY scheduled for 9/12. Getting extra food carts and lighting. Patty requested we get a few tables and chairs. A detailed proposal next month. FALL SPEAKER, Elizabeth Saffron, Geologist from Lewis and Clark will be speaking about the Cascadia Subduction Zone. Location TBD. RECYCLING EVENT: still working on details, projecting October time frame. John mentioned the events committee is scouting out options for speaker forums including their costs and capacities.
Patti met with Mark at the German American Society regarding space for meeting and event they offered a discounted price for events in their meeting rooms (\$300) but in exchange they would like to have a half page advertisement in the newsletter. Patty wants someone to go back with her who is a good negotiator to see if we could negotiate a compromise. Al applied for a table at BBA's Fremont Fest. Voting on this matter will occur in June.
- 2) June 13th Spring Cleanup (Angela Frome) : 9:00am, meet in front of Foot Traffic. Adopt one Block is donating some grabbers. John with the city will help us out and we have buckets. Angie requested a budget of \$600 to continue doing cleanup events biannually. Patty moved, Patti seconded a budget of \$600 annually for Cleanup events. Unanimous agreement.
- 3.) Pedestrian flag project (Patti, Angela): No new update.
- 4.) Website/E-Blast transition (Rob Lee, Matt Grainger); Rob met with Matt to assist with transition. Rob recommends that an additional person assist Matt gathering event news for the email blast. Al volunteered to be the clearing house for events information that goes to Matt.
- 5) Newsletter Team (Susan Trabucco): Susan reports she made a \$212 error in the last newsletter when she asked to have printing in all color when we really only wanted three, not four plates of color.
- 6) Transportation Committee (Colin O'Neill): No new updates from PBOT. Have approval for an additional street light on Fremont near 47th ave. No idea when they will actually put it in.
- 7) Land Use Committee (Tim Root): Tim reviewed the middle housing projects that have gone up in the neighborhood and the concerns that have accompanied them including parking, density, garbage pickup, lack of communication, and costs of homes. Tommy, from Rep Tran's office talked about the need for more housing but also a desire to have feedback from the community. While the state has made new housing mandates, the city of Portland has their own regulations. With the change in government the City Council members are in charge of determining the rules and regulations locally. Tommy encouraged people to come to the first Friday town hall meetings with concerns or questions.
- 8) Crime Prevention & Safety Committee (Patty): No report
- 9) Friends of Wilshire Park Committee (Mary Roney): No report
- 10.) New Neighbor Welcoming Project (Al): No new packets.

Upcoming General Meeting: Monday, June 9th, 2025, 7:00 p.m., Sylvan Learning Center

Adjournment: 8:43